

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG)**

**Date of meeting: Wednesday 6<sup>th</sup> June 2018. Cricklade Town Council offices.**

The Council Office, Ockwells, 113 High Street, Cricklade, SN6 6AE

Access to the building is via the side (library) entrance.

**Meeting start 18.30**

**Highways Officer – Steve Hind**

	Item	Update	Actions and recommendations	Who
<b>1.</b>	<b>Attendees and apologies</b>			
	<p><u>Present:</u>            AB -Allison Bucknell (Wiltshire Council - WC)            BJ -Bob Jones (WC)            CHo -Chris Hodgson (Cricklade TC)            MC -Martin Cook (WC)            DC -Dean Cobb (Lydiard Millicent PC)            RT -Ray Thomas(Purton PC)            DK -Diana Kirby (Tockenham PC)            MG -Mollie Groom (WC)            MF -Mike Farrow (RWB TC)            MC -Mary Champion (WC)            Steve Hind(WC)            CH -Chris Hurst (WC)            GR -Guy Rickets (Clyffe Pypard PC)            SB -Simon Billis had attended, but was not well and so left.            JL - Jacqui Lay(WC) from 7.30</p>	<p><u>Apologies:</u>            Spencer Drinkwater, Principal Transport and Development Manager</p> <p>Distrubution of CATG notes and agendas was discussed in relation to GDPR. It was agreed that all notes would be sent to parish clerk for onward distribution to CATG reps, and also to any other members of CATG who have given GDPR consent to receive them directly.</p>	<p>Notes will be sent to clerk and others who have specifically consented to receive them.</p>	

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2.	<b>Notes of last meeting - March 7<sup>th</sup> 2018</b>			
			Agreed.	
3.	<b>Top 5 Priority Schemes (A List)</b>			
a)	<p><u>Issue 3629 - CRICKLADE</u></p> <p>Cricklade, Chelworth Rd - speeding</p>	<p>0606018 -SH - prep had been done and traffic order has gone to team for advertising, due imminently. Will receive objections and if none then work will go ahead with contractor.</p> <p>BJ commented in Cricklade there had been a new post when an old one could be used and raised concerns that this is a waste of money.</p> <p>070318 SH - Cricklade TC confirmed to go ahead with the 40mph extended back from the crossroads up Chelworth Road. WC to advertise the proposals for a new speed. If no objection then can go ahead. If any objections then have to address them.</p> <p>A proposal received from Cricklade TC, 40mph on the built up area for the western end of Chelworth Rd. This proposal is approved. Cost around 2.5k for advert and implementation.</p> <p>50% funding from Cricklade TC agreed 28/12/17</p> <p>Site visit undertaken to determine sign locations. To be advertised.</p>	<p>SH to progress following TRO advertising results.</p> <p>BJ to e-mail SH with site location, SH to follow this up.</p>	<p>SH</p> <p>BJ/SH</p>
b)	<p><u>Issue 4458 – PURTON – Cricklade Rd</u></p> <p>Submitted 02/02/16</p> <p>Speeding Issue.Speed of traffic entering and leaving Purton at Widham by railway bridge.</p>	<p>060618 SH - 21k cost estimated for the traffic calming project. To include traffic management and possible diversion. A metrocount might be required to monitor traffic speed. The build would have to be lit and consultation on this would be required.</p> <p>RT to meet with BJ/RT and SH to discuss options. AB to move forwards as a substantive scheme if determined the best way</p>	<p>Following meeting with BJ/RT/SH if the project is agreed this will be put forward as a substantive scheme with 50% funding from CATG/PPC</p>	<p>SH/BJ/RT</p>

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		<p>forwards. £7k had been agreed as a contribution from Purton PC. CATG to make up the contribution to 50% of the balance</p> <p>070318 Meeting with SH and RT – request for a cost development for the scheme – Purton PC to put forward £7k – probably a substantive project as could be around £20k. if so then the cost would not come from CAT G budget. CAT G requesting for the costings and then make a decision in June. Discussed with Ray Thomas</p> <p>Futher consultation required from Purton PC</p>		
c)	<p>Issue 5026 - <b>BRADENSTOKE</b></p> <p>Submitted 29/11/16</p> <p>Safety at B4069 junction Bradenstoke</p>	<p>0606018 SH - scheme complete and final accounts to be agreed.</p> <p>070318 - SH and AB met on site to look at extra chevron signs around No. 9 The Banks. Scheme with extra chevron boards and signage – paper copies given to RG - Lyneham and Bradonstoke PC agreed £2,000 to put towards it. Cost of project around £8,400. Action SH to email pdf of scheme. Rod to try to achieve an extra £500 to £1k from the pc next Tuesday at pc meeting. If confirmation comes through from pc and happy with the scheme then SH can proceed.</p> <p>Initial proposal presented to PC at previous CATG meeting for consideration. Further request for chevron signs to be included on approach to No 7 The Banks – Site meeting undertaken to clarify request.</p>	CLOSE.	CLOSE

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<p>d)</p>	<p><b>Issue 5892 - TOCKENHAM</b>  A3102 Tockenham</p>	<p>060618 Rationalisation of signage was required at a cost estimate of £10k, including traffic management. Road markings refurbishment would be £3k, £15k cost estimate for build out at Trow Lane and a land survey would be required for this at c£1.5k. An additional £5k would be required for signing and road markings on the approaches to Trow Lane. It was commented illegal signage should be replaced at no cost to parish. This could be done in blocks of work. However it was suggested that this goes forward as a substantive scheme due to the cost of the overall scheme and the benefit of the scheme being far wider than Tockenham Parish. DK to talk to Parish about a contribution towards the scheme and CATG suggested contribution of £10k towards substantive scheme.</p> <p>070318 SH and MC met with DK and other parish councillors. Feel there is something to be done but needs to develop a series of small projects to be priced up and then CAT G can decide how to go ahead. SH to let pc know when he has some schemes ready. Hopefully will having something ready for next meeting</p> <p>Site meeting undertaken with PC.</p> <p>Various concerns raised. It was agreed to develop several proposals with cost estimates to address these concerns, followed by prioritisation in conjunction with the PC.</p>	<p>060618 SH to submit signing scheme and road markings to cover the approaches approach to Trow Lane.</p> <p>DK to confirm contribution PC would like to make. A suggestion of £10k contribution was required from CATG.</p>	<p><b>SH/DK</b></p>
<p>e)</p>	<p>Issue 5083 – <b>PURTON</b> Submitted 10/1/2017 Road priorities at Tadpole Lane, B4533 and the C70</p>	<p>060618 BJ and Cho commented Cricklade TC were not supportive, while Purton PC and JL are supportive of a short-term trial. The objection to a trial from Cricklade TC was in terms of distance and whether related metrocounts had been taken, the</p>	<p>SH to find out cost of temporary closure by September, how this would be done and how success would be monitored.</p>	<p><b>SH</b></p>

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		<p>route is part of national cycleway and issues relating to the railway. SH advised on process - an order was required (1k) and consideration as to how to barrier the route.</p> <p>070318 SH visited and feels there is no low cost option available. BJ reported several accidents again at the junction. SH and MC feels that an experimental one way order – no entry into Hayes Knoll or no entry either way. Both Purton Pc and Cricklade TC to be advised and for them to come back to say if they agree. Site visit undertaken.</p> <p>Low cost option not available. All options will require significant land acquisition.</p>		
<b>4.</b>	<b>Substitute Priorities (B List)</b>			
a)	<p><a href="#">Issue 4567 – BROAD TOWN</a> Submitted 29/03/16 Speeding Broad Town</p>	<p>060618 SB provided a detailed proposal for SIDs in the village with - a £450 contribution from the PC was proposed by the PC for a project costed at 6k. Discussions over whether we could support a bid for funding SIDs as the understanding was that SIDs should be owned by PC with WC agreeing siting.</p> <p>070318 SB – considering the SIDS at pc but these are not always effective but speed limit reminder signs may be a better option. Can be Solar Powdered. Would need two signs on posts – Parish Steward can put up and pc could pay for these. Other option put in marked parking bays to creating ‘mobile build outs’ . Looking at the Safe Routes to School policy as then can apply for other funding. Discussing this with DT and when BT pc have some</p>	<p>SH to seek advice on CATG contribution towards SIDs for a decision in September (a 50% was proposed as an exception, with potential criteria attached).</p>	SH

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		<p>schemes they are happy with then will come back to CAT G to look for financial support.</p> <p>Action is for BT to bring back a proposal to CAT G at the next meeting.</p> <p>07.12.17 - Dave Thomas had attempted to contact the PC to discuss this issue, however they had not got back to him. To be left on agenda for one next cycle.</p> <p>Broad Town PC considering SIDS.</p> <p>SH had provided SID information to Broad Town PC. SH stated fixed SIDS were not effective, portable SIDS are preferred. WC policy is not to install permanently installed SIDS based on research. It was advised Broad Town identify a number of locations in each direction for potential SIDS and to move them about. This would need to be managed by the PC, so qualified manpower was required for a successful scheme. Posts could be put in place for SIDS to be fixed to.</p> <p>DT has tried to contact Broad Town PC and has not received a response.</p>		
f)	<p><b><u>Issue 4490 - PURTON</u></b></p> <p>Submitted 17/02/16</p>	<p>060618 RT - leave on the B List as is as affected by Widham Bridge potentially.</p> <p>Moved to B List March 2018</p>	<p>Two schemes – 4490 and 4458.</p> <p>4490 leave open and move to B List</p>	

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	Road calming required on Station Road in Purton	Scheme discussed at the PC meeting in January. Estimate approx. £14k. Ray Thomas confirmed Purton PC had budgeted to contribute £7k to the project.  Purton PC to decide whether or not to continue.		
<b>5. Pending Priorities (C List)</b> (Issues can be viewed in full from the <a href="#">Area Board Section</a> on the Wiltshire Council Website)				
a)	<p><a href="#">Issue 4505 – ROYAL WOOTTON BASSETT</a></p> <p>Submitted 25/02/16</p> <p>Speeding Along Nore Marsh Road RWB</p>	<p>06.06.18 - metrocount request form submitted by RWB TC. This had been sent to the contractor for deployment. Following results of Metrocount, a CSW team is awaiting training if appropriate.</p> <p>070318 JB –RWBTC has selected this as one of their 2 priority areas and have requested a metro count.</p> <p>Chris Hurst says there are people ready to do Speedwatch but await training. Alexa Davies to liaise with TC on location .</p> <p>CH to check with Paul Heaphy if he has spoken with school with regard to the 20mph school signs.</p> <p>07.12.17 - Johnathan Bourne informed RWB TC had allocated a CATG budget and are keen to consider CATG issues holistically for the whole town.</p>	CLOSE.	Close

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		<p>06.09.2017 – if the school put in a request, traffic calming lights at critical times can be supplied if the school has an appropriate travel plan in place.</p> <p>High volume of traffic speeding vehicles especially trucks site traffic down Nore Marsh Road between Nore down Way and Washbourne Road Wootton Bassett. Refer to TC. Alexa to talk to RWB TC with a view to metrocount after Network Rail works finished.</p> <p>Chris Hurst is trying to get a speedwatch scheme arranged and needs metrocount to be requested by Town Council.</p> <p>Cllr Paul Heaphy to talk to school to see if they want a non-TRO flashing 20mph scheme out side the school – CH will take this as casework.</p>		
b)	<p>Issue 5082 - <b>PURTON</b></p> <p>Submitted 9/1/2017</p> <p>Safety concerns at Purton village centre.</p>	<p><b>060618 No progress – RT leave on C List</b></p> <p>070318 No action can be taken as will be looked at as part of planning application.</p> <p>RT and SH met. The Co-op scheme is purely lineage scheme. SH to write to the agent to find out frequency of deliveries etc. Still ongoing until we know what the Co-op is planning to whether they come to the village or not</p> <p>06.12.17 - the Co-op have sent through some plans. The Co-op have informed SH they have no budget available. SH confirmed no S106 money was available. SH stated this issue is not a safety risk at present.</p>		Leave
c)	<p>Issue 431 <b>CATDIARD MILLICENT</b> Submitted 30/10/2015?</p>	<p>CATG Traffic calming on bend Lydiard Millicent nr Old Chapel Submitted 30/10/2015 in progress RWB EAST</p>	<p><b>080817 LM agree it is an issue.</b> LMPC agrees it is an issue</p>	<p><b>Add to C List</b> onto C List</p>



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			Added to C List March 2018	
d)	Issue 5269 <b>RWB South</b> Submitted 2/4/2017	dangerous crossing at the New RoadStation Road junction Added to C List March 2018	080817 SH to assess location by September meeting and meet with CH if needed. Move to B list.	SH
e)	Issue 5915 <b>Lydiard Millicent</b> Submitted 5/12/2017 Road layout and verge erosion at the junction bottom	060618 DC circulated further information, including a map and suggestions  070318 LMPC have approved an initial £2,500.00 towards design and works to re-engineer this dangerous junction at the bottom of Stone Lane and Common Platt. Steve Hind at the last CATG meeting asked for LMPC Highways working group ideas to be sent to hime to review, Alexa can confirm this  Added to C List March 2018	060618 SH to visit site and discuss with DC.  Move to B List	SH/DC
<b>6.</b>	<b>Metrocount Requests/CSW</b>			
	Request from Clyffe Pypard to investigate new methods of speed control for villages	06.06.18 - GR updated continuous complaints and a metrocount was requested. AB confirmed metrocounts and SIDs were the only agreed methods of speed monitoring.	AD to contact GR with metrocount request form.	AD
	Issue 5634 – LYDIARD MILLICENT	060818 metrocount request at Stone Lane Washpool – this can be looked at as part of 5915	Merge with 5915.	
<b>7.</b>	<b>Outstanding Issues by Division</b>			

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	<b>Issue 5916 – Lydiard Millicent</b>	060618 Church chicane, SH and DC are to discuss – no longer CATG Steve Hind was taking this forward as part of safety review	. CLOSE.	CLOSE
		Please see Appendix A – new issues June 2018.		
<b>8.</b>	<b>Substantive Highways Scheme</b>			
		Two possible schemes in the offing – Tockenham (5892) and Purton (4458)		
<b>9.</b>	<b>Finance – CATG Budget and Pavement and Footway Improvement Scheme</b>			
		<b>BUDGET – please see appendix C</b>		
<b>10.</b>	<b>Other items</b>			
		Discussed issues with HGVs using the wrong roads due to SatNav directions. Some are not using Commercial SatNavs. JL also advised that writing to owners of the HGVs has achieved results so is another option worth considering.	JL to set up petition to lobby Government on Commerci	JL
		Advice was sought on repeater signs from Cricklade TC for 20mph. Recommendation was for minimal signage clutter and there is government advice as to the spacing of repeater signs. Would they work?	Cricklade TC to submit issue for further discussion.	CTC
<b>11.</b>	<b>Date of Next Meeting: Wednesday 12<sup>th</sup> September 2018</b>			

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

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### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett and Cricklade Area Board.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

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### Appendix A – new issues since March meeting.

<a href="#">6289</a>	Traffic Speed Buryhill Farm Braydon	PURTON	26/04/2018	Move to C list.
<a href="#">6263</a>	Speeding Bath Road RWB	RWB South	16/04/2018	Metrocount.
<a href="#">6186</a>	Speeding past Pear Tree Purton	Purton	05/03/2018	Move to C list.
<a href="#">6319</a>	Metrocount Request Clyffe Pypard and Bushton	Clyffe Pypard	09/05/2018	Addressed.
<a href="#">6228</a>	Speeding RWB A3102 opposite poppy	RWB North	26/03/2018	Send to TC.
<a href="#">6149</a>	Signage at Lydiard Millicent	Lydiard Millicent	21/02/2018	Discuss with council.
<a href="#">6077</a>	Common Platt Washpool traffic calmin	Lydiard Millicent	05/02/2018	Discuss with council.
<a href="#">6075</a>	Missing road sign B4553	Purton	05/02/2018	Send to PC.
<a href="#">6062</a>	Issues at Sally Pussey	RWB East - Lydiard Tregoz?	01/02/2018	MG to contact LM PC.

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**Appendix B**  
**Completed Issues**

	<p><u>Issue 3986 - CRICKLADE</u></p> <p>The Forty/The Fiddle/ Chelworth Rd. HGV damage</p>	<p>Signing scheme proposed is approved by Cricklade Town Council costing up to 5k. CTC agreed 50%</p> <p>Signs ordered and implementation programmed to be complete by 22<sup>nd</sup> Dec, although this is now likely to be delayed until Jan/Feb.</p> <p>Costs now likely to be around 8k due to additional works including bollards. WC to fund the additional costs.</p>	<p>Completed - £2,500 to be paid by Cricklade – remainder to be paid by WC - SH to send invoice to Cricklade TC – now can be removed from the A List as a closed case.</p>	<p><b>CLOSED</b> <b>March</b> <b>2018</b></p>
	<p><u>Issue 4412 - CRICKLADE</u></p> <p>Traffic management/ speeding/ parking at North Wall, High Street Junction, Cricklade.</p>	<p>07.12.17 - This looked to be progressed through routine management. This is likely to be dealt with by the next meeting.</p> <p>A review of waiting restrictions is taking place in Cricklade by Trevor Malton (WC network management team).</p> <p>Town council to progress approval for new parking area off North Wall.</p> <p>Waiting restrictions can be developed once approval process for parking area is complete.</p>	<p><i>No action.</i> <i>Leave on until Feb meeting with a view to closing at that meeting.</i></p> <p>RTO now in for double yellow lines/ waiting restrictions waiting for these to be confirmed - no further action on car parking as TC dealing with this.</p> <p>Can now be closed</p>	<p><b>CLOSE</b> <b>March</b> <b>2018</b></p>

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### Appendix C - CATG Budget 2018/19

#### Wootton Bassett & Cricklade CATG

##### FINANCIAL SUMMARY JUNE 2018

##### BUDGET 2018-19

£14,205.00 CATG ALLOCATION 2018-19

£28,923.00 2017-18 underspend

##### Contributions

£2,500.00 Cricklade TC for Chelworth Road hgv signing  
 £7,000.00 Purton PC for Widham Bridge  
 £1,250.00 Cricklade TC for Chelworth Road speed limit  
 £2,500.00 Bradenstoke PC for B4069 resigning

##### Total Budget

**£56,378.00**

##### Commitments from previous years

Cricklade chelworth road speed limit ammendment	2500 Estimate. PC contribution 50% £1250
Purton Widham bridge traffic calming	21000 Estimate. PC contribution £7000
Purton Station Road parking bays	0 Estimate.
Bradenstoke junction with B4069 resigning and roundels	8400 estimate. PC contribution £2500
A3102 Tockenham proposals	0
Purton, Crosslanes Junction	0

Total **£31,900.00**

Remaining Budget **£24,478.00**